FRHS Art Department Expectations & Guidelines

# Welcome to the Art Department at Fossil Ridge!

You are expected to adhere to the Fossil Ridge High School Student Policies, which are included in your student handbook. Specifically in the art department we expect the following behaviors:

**1. BE ON TIME AND DON’T LEAVE EARLY! FRHS Tardy and Attendance Policy will be enforced.**

* **CLASS BEGINS WHEN THE BELL RINGS! A tardy pass will be issued if you are late; you are then required to serve a lunch detention on the following day.**
* Leaving class without teacher permission results in one **UNEXCUSED** absence.
* See Student Handbook for specific guidelines regarding unexcused tardies and absences.
* Do not stand by the doors prior to the end of class.
* The instructor dismisses the class, not the bell.

**2. BE PREPARED AND READY TO WORK!**

* Come to class ready to stay for the class. If needed, use the restroom before you get here. Have EVERYTHING you need with you.
* If you must use the restroom during class, please wait until any demonstrations or lectures are completed.
* “Habitual” restroom visits will not be allowed. If you are gone for longer than 10 minutes you will be marked **ABSENT**.
* Drinks must be in containers that can be “closed,” such as plastic sport top water bottles or drinks with screw-top lids.
* **Food is NOT allowed in the Studios.**
* **YOU MAY NOT LEAVE CLASS TO GET FOOD OR DRINK! (SCHOOL POLICY!)**

**3. TURN IN WORK COMPLETED AND ON TIME**

* You will have ample time in class to work on projects and will be notified of due dates well in advance.
* Partial credit is better than no credit, so **TURN IN YOUR PROJECTS**! If it’s not given to me, I can’t grade it!
* You will have one class day per excused absence to make up missed work. However, you might have to work on the project on your own time if we have moved on to a new project.
* A separate **10-15 point Due Date Grade** may be given for each project. This is an all or nothing grade and cannot be made up.
* The only way to earn an A in this class is to turn in every assignment on time, fully completed, to the best of your ability. If you have a special circumstance, please communicate this prior to the due date and we can work with you.
* **Homework?** In addition to your work in class, there will be occasions when you will need to work on projects outside of class. Be sure to bring those projects back with you! The safe transport of projects to and from school is your responsibility.

**4. STUDIO USE**

* Please obtain Instructor approval before using the studios during one of your off-periods.
* After School Studio hours are based on student need and instructor availability. Generally, the studio is open until 4:00 pm.
* Non-working “friends” are not allowed in rooms while classes are in session.
* Students may not use the art studios unsupervised, unless given approval.

**5. RESPECT OF PROPERTY & OTHERS**

* Avoid handling other’s projects and take care when using school equipment.
* Any damage to school equipment is at the expense of the student causing the damage.
* Substitute teachers, assistants, student teachers, and all guests are to be treated with respect.
* Laziness, rudeness, sloppiness of work, profanity, or **whining** will NOT be tolerated.
* Have fun, be creative, ask questions, and above all, BE NICE! You are asked to conduct yourself with regard for the feelings and beliefs of others.

**6. CLEAN UP AFTER YOURSELF DAILY**

* Your area is **YOUR** responsibility. Any work or supplies left out is **NOT** the responsibility of the instructor.
* Return any classroom supplies clean and to their correct home.
* If someone needs help cleaning, lend a hand.
* Leave your workspace clean and dry for the next class.
* Store all projects in your assigned drawer/storage space.
* Occasionally, you will be asked to clean the common areas on a rotating basis.
* **If you make the mess, you clean the mess**.

**7. MUSIC & CELL PHONES**

* Music is played at the discretion of the teacher.
* Usage of I-Pods, and MP3 players **MAY** be allowed, with the understanding that they are to be turned off, earplugs out of ears during lectures, presentations, demonstrations and at **ANY** request of the instructor. Failure to comply will result in total loss of use.
* **ABSOLUTELY** no laptops without teacher permission.
* Cell phones may be used for **MUSIC ONLY** – No texting, videos, etc.

**8. SUPPLIES**

* For your convenience, the Art Department has compiled “kits” of the supplies that you may purchase from the instructor. These items have been purchased in bulk, and therefore can be sold to you at a discount when compared to what you would pay retail. In many cases, the supplies are used in several art courses, so save them and take care of them.
* You are not required to purchase the kit from the instructor. If you wish, you may go to local stores and purchase items separately yourself. HOWEVER, **ALL** of the supplies listed are **REQUIRED** for the course.
* It is YOUR responsibility to take care of and keep track of your supplies. We are not responsible for lost or stolen items.

**LADDER OF DISCIPLINARY ACTIONS**

**There ARE consequences for your actions! Here are the consequences for the violation of classroom rules:**

1. Warning
2. One on one talk with teacher
3. Call home to parent
4. Office referral and call home to parent

Non-Negotiables (these behaviors will result in an automatic office referral)

* Fighting
* Drug or alcohol related projects
* Threat to safety of self and others
* Intoxication
* Bullying

Most importantly…HAVE FUN! We are glad you are here!

By signing below, I agree to follow all art department guidelines and expectations.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_